

Birthday Party Planner






Theme: _____


Date: _____

Time: _____

Place: _____

	Name	<u>Guest List</u> Phone #	RSVP	 #
1.	_____	_____	Yes NO	_____
2.	_____	_____	Yes NO	_____
3.	_____	_____	Yes NO	_____
4.	_____	_____	Yes NO	_____
5.	_____	_____	Yes NO	_____
6.	_____	_____	Yes NO	_____
7.	_____	_____	Yes NO	_____
8.	_____	_____	Yes NO	_____
9.	_____	_____	Yes NO	_____
10.	_____	_____	Yes NO	_____
11.	_____	_____	Yes NO	_____
12.	_____	_____	Yes NO	_____

<u>Food</u>	
1. Cake/Cupcakes	
2. Drinks (Punch/Sodas/Lemonade)	
3. _____	
4. _____	
5. _____	
6. _____	
7. _____	
8. _____	
9. _____	
10. _____	

<u>Party Supplies</u>	
1. Plates	
2. Forks/Spoons, etc.	
3. Napkins	
4. Cups	
5. Tablecloths	
6. Cake Candles	
7. _____	
8. _____	
9. _____	
10. _____	

